



GUIDELINES FOR AUTHORS

Submission of texts

Texts must be submitted in English or Indonesian, and must consist of original, unpublished work not under consideration for publication elsewhere. Essays should be a minimum of 5,000 words in length and no longer than 8,000 words, except in special circumstances. Text should be sent as an email attachment in MS Word format, including all original figures and tables, to journal.islamicarchitecture@gmail.com. Alternatively, the figures and tables can be put all together into one other email attachment that accompanies the text file.

If the content and format of the submitted essay is seen as appropriate by the editors, the paper will then be sent out for 'blind review' by two independent referees. Revisions may be required in the light of referees' comments before a decision is made to accept or reject the paper.

Preparation of texts

Clearly written, concise texts should include:

Title

Including: (a) a concise and informative title; (b) the full names and affiliations of all authors; (c) the full postal address and e-mail address of the corresponding author.

Abstract

A concise and informative abstract of 200 words maximum in both English and Indonesian, summarising the significant points of the paper.

Introduction

The introduction should clearly state the purpose of the paper. It should include key references to appropriate work but should not be an historical or literature review.

Method (for research based articles)

Content

Conclusion

References

Notes and references

Where explanatory notes and references are relevant, they should be indicated in the text by a superscript number. A full list of all notes and references should be provided at the end of the paper. Journal references should include all authors' names and initials, year of publication, title of paper, journal titles in full, volume number and first and last page numbers. References to books should include their edition, and all editor(s) and all relevant authors, publisher and place of publication. It is the authors' responsibility to check the accuracy of references. Examples:

- (Book) N. Goodman, *The Languages of Art* (Indianapolis, Bobbs-Merril, 1968), pp. 52-56.
- (Edited Book) P. Keating 'The metropolis in literature' in A. Sutcliffe, ed., *Metropolis 1980-1940* (London, Mansall, 1984), pp. 129-46.
- (Journal) R. Landau, 'Architectural Discourse and Giedion'. *The Journal of Architecture*, 1 (1996), pp. 59-73.

Figures and Tables

All illustrations of any kind must be submitted as sequentially numbered figures, one to a page. Although high-resolution images are not required for the initial refereeing stage, if the essay is subsequently selected for publication then all figures and tables will need to be provided at the highest quality in digital format. When symbols, arrows, numbers or letters are used to identify parts of illustrations they must be clearly identified by a key in the figure legend, rather than in the figure itself. Similarly, internal scales, staining or processing of the figure must be explained where appropriate. Figure legends should be listed sequentially on a separate page. In all cases where the author is not the owner of the copyright of the figures, written permission must be obtained from the copyright holder(s) to reproduce the figures in this journal.

Each table must be typed, and consecutively numbered. They should have a brief informative title placed as a heading. Tables should be understandable without reference to the text, but they should be referred to in the

text. Explanatory caption should be brief and placed beneath the table. Please note that numbering of tables should be differ from the numbering of figures.

Conventions

Use only recommended SI units. Numerals should be used for all numbers of two or more digits, and for single digits when attached to units of measure. Abbreviations should be defined in parentheses after their first mention in the text in accordance with internationally agreed rules.

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